

July 1, 2025

The Bremer County Board of Supervisors met in session on Tuesday, July 1, 2025 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Hildebrandt, Cerwinske, Brunkhorst present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at: [https://www.bremercounty.iowa.gov/government/resolutions\\_and\\_ordinances.php](https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php) and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Hildebrandt. Cerwinske moved/Hildebrandt second to approve the agenda. Barbara Meeker, HR Mgr. present until noted.

Cerwinske moved/Brunkhorst second to approve the 6/24/25 & 6/30/25 minutes.

Cerwinske moved/Brunkhorst second to set the mileage reimbursement rate at \$0.60 for 7/1/25 - 9/30/25.

Cerwinske moved/Brunkhorst second to approve a payroll change for Heather Moe, Assessor Assist/Claims & Exemptions Clerk, full time, from salary \$59,000 to hourly \$31.54/hour (\$61,500//yr), change in pay structure effective 6/29/25.

Brunkhorst moved/Cerwinske second to adopt RESOLUTION NO. 25-70 Fund Transfer. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfer per FY26 Budget: From Solid Waste Fee Fund to General Basic Fund \$1,481. So passed and adopted this 1<sup>st</sup> day of July 2025.

Brunkhorst moved/Cerwinske second to designate Kailey Heidemann, VA Assist./GA Director as the contact person for the Facilities Use Agreement between Bremer County and NEI3A.

Brunkhorst moved/Cerwinske second to authorize the Board Chair to sign the Bremer County Opioid Settlement funds Grant Agreement & Assurances between Bremer County, IA and Pathways Behavioral Services, Inc., awarded 06/10/25.

Brunkhorst moved/Cerwinske second to authorize the Vice-Chair to sign the Bremer County Opioid Settlement funds Grant Agreement & Assurances between Bremer County, Iowa and Community Memorial Hospital awarded 06/10/25. Ayes: Cerwinske & Brunkhorst. Abstain: Hildebrandt on account of being a member of the CMH board.

Board/Committee updates: Brunkhorst participated in IA Works CEO, INRCOG Housing, Central IA Juvenile Detention, Waverly Chamber Director board meetings. Hildebrandt participated in the final East Central Region Mental Health & Disability Services Board meeting.

Angela Nelson, Mental Health Advocate, met with the board to make a request to establish Bremer County as her employer of record while serving surrounding counties in addition to serving Bremer County. No action taken.

Board met with Lindsey Koehler, Building & Zoning Admin. Brunkhorst moved/Cerwinske second to approve division of land and adopt RESOLUTION NO. 25-71: APPROVING THE MINOR SUBDIVISION PLAT OF Shiloh Farms Ltd: Parcel E in the NW ¼ of the NE ¼ of Sec 14, T91 N, R11 W of the 5th P.M., Bremer County, Iowa, and more particularly described as commencing at the N ¼ Corner of said Sec; Thence N 89°07'59" E, 717.98' along the N Line of said ¼ - ¼ Sec to the Northerly Extension of the W Line of Parcel B, as recorded in Document Number 2007-5496, on file in the Bremer County Recorder's Office, Waverly Iowa, also to the Point of Beginning; Thence continuing N 89°07'59" E, 337.80' along said N Line to the Northerly Extension of the E Line of said Parcel B; Thence S 01°05'01" W, 512.81' along said Northerly Extension and the E Line of said Parcel B to the SE Corner thereof; Thence N 89°13'51" W, 127.80' along the Southerly Line of said Parcel B to a Corner thereof; Thence N 05°13'25" W, 44.05' along the Southerly Line of said Parcel B to a Corner thereof; Thence N 55°55'58" W, 46.88' along the Southerly Line of said Parcel B to a Corner thereof; Thence S 89°21 '57" W, 150.40' along the Southerly Line of said Parcel B to the SW Corner thereof; Thence N 00°55'16" W, 437.67' along the W Line of said Parcel B and Northerly Extension thereof to the Point of Beginning. Containing 3.55 Acre(s), including 0.26 Acre(s) of 240th Street Right-of-Way, subject to any easements recorded or unrecorded. WHEREAS, ON THE 1st DAY OF JULY, 2025 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Shiloh Farms Ltd: Parcel E (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 1st day of JULY, 2025.

Brunkhorst moved/Cerwinske second to approve division of land and adopt RESOLUTION NO. 25-72: APPROVING THE MINOR SUBDIVISION PLAT OF Bill J. & Gardena E. Rector: Parcel O in the NE ¼ of the NE 1/4 of Sec 27, T91 N, R13 W of the 5th P.M., Bremer County, Iowa, and more particularly described as commencing at the NE Corner of said Sec; Thence S 00°51'00" E, 311.6' along the E Line of said ¼ - ¼ Sec to the E End of a Boundary Agreement Line, as recorded in Document Number 2004-2522, on file in the Bremer County Recorder's Office, Waverly, Iowa; also being the Point of Beginning; Thence continuing S 00°51 '00" E, 349.85 ' along said E Line to the NE Corner of a Deed Description, as recorded in Document Number 2015-5471, on file in the Bremer County Recorder's Office, Waverly, Iowa; Thence S 89°10'20" W, 264.00' along the N Line of said Deed Description to the NW Corner thereof; Thence S 89°59'39" W, 394.26' to the SE Corner of a Deed Description, as recorded in Document Number 2000-0874, on file in the Bremer County Recorder's Office, Waverly, Iowa; Thence N 00°49'29" W, 307.13' along the E Line of said Deed Description to the W End of said Boundary Agreement Line; Thence N 85°24'31" E, 244.65' along said Boundary Line Agreement to a Corner thereof; Thence N 86°16'02" E, 414.47' along said Boundary Line Agreement to the Point of Beginning. Containing 5.00 Acre(s), including 0.26 Acre(s) of Killdeer Ave. Right-of-Way, subject to any easements recorded or unrecorded. WHEREAS, ON THE 1st DAY OF JULY, 2025 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Rector, Bill J & Gardena E: Parcel O (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County,

Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 1<sup>st</sup> day of JULY, 2025.

Cerwinske moved/Brunkhorst second to approve division of land and adopt RESOLUTION NO. 25-73: APPROVING THE MINOR SUBDIVISION PLAT OF Delmar Hafermann & Oksana Grybovych Hafermann: Parcel B in the NE ¼ of the NW ¼ of Sec 8, T91 N, R11 W of the 5th P.M., Bremer County, Iowa, and more particularly described as commencing at the N ¼ Corner of said Sec; Thence S 00°46'11" E, 83.00' along the E Line of said ¼ - ¼ Sec to the S Line of a Right of Way of Iowa Highway 3, as recorded in Book 165, Pages 185-188, on file in the Bremer County Recorder's Office, Waverly, Iowa also being the Point of Beginning; Thence continuing S 00°46'11" E, 1242.56' along said E Line to the SE Corner thereof; Thence S 89°03'07" W, 520.0', more or less along the S Line of said ¼ - ¼ Sec to the Centerline of the Wapsipinicon River; Thence N 63°13'40" E, 160.0', more or less; Thence N 29°50'47" E, 100.0', more or less; Thence N 13°39'39" W, 120.0', more or less; Thence N 49°39'00" W, 185.0', more or less; Thence N 33°56'45" W, 200.0', more or less; Thence N 19°00'58" W, 215.0', more or less; Thence N 03°27'36" W, 320.0', more or less; Thence N 13°34'10" E, 160.0', more or less all along said Centerline to the S Line of said Right of Way; Thence N 88°57'22" E, 643.6', more or less along said S Line to the Point of Beginning. Containing 15.91 Acre(s), including 5.56 Acre(s) of Iowa Highway 3 (230th St) Right-of-Way, subject to any easements recorded or unrecorded. WHEREAS, ON THE 1<sup>st</sup> DAY OF JULY, 2025 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Delmar Hafermann & Oksana Grybovych Hafermann: Parcel B (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 1<sup>st</sup> day of JULY, 2025.

Brunkhorst moved/Cerwinske second to adopt updated Building & Zoning job descriptions for B & Z Admin./Environmental Health Director and B & Z/Environmental Health Clerk.

Brunkhorst moved/Cerwinske second to authorize the Board Chair to sign the Nationwide Financial Services, Inc. Governmental 457(b) Plan Adoption Agreement presented by Barbara Meeker, HR Mgr.

Brunkhorst moved/Cerwinske second to adopt RESOLUTION NO. 25-74: DISSOLVING THE BREMER COUNTY COMPENSATION BOARD. A resolution by Bremer County to dissolve the county compensation board as authorized by Iowa Code Section 331.905. WHEREAS, pursuant to Iowa Code Section 331.905, the county board of supervisors, upon a majority vote, may vote to dissolve a county compensation board. WHEREAS, the Bremer County Board of Supervisors, in consultation with the County Auditor, County Attorney, County Recorder, County Treasurer, and County Sheriff, determined that the purpose of the Compensation Board is no longer necessary. NOW, THEREFORE, BE IT RESOLVED, the Bremer County Board of Supervisors hereby dissolves the Bremer County Compensation Board. HEREBY RESOLVED by the Board of Supervisors for Bremer County on this 1<sup>st</sup> day of July, 2025. Meeker exited.

Nate Koehler, MIS Director & Brent Pecenka, MIS Systems Engineer, demonstrated camera angles for recording board meetings, presented layout options of the recording and inquired what the board desires in regard to operator and placement of the navigating computer and whether or not to use the

software to record closed sessions. Consensus is to continue recording closed sessions with the current device. Darius P. Robinson, Co. Attorney, present.

Board met with Erik Pingel, ISG Project Mgr., Miron Construction Co., Jonathan Daniels, Senior V.P. Iowa Operations, Patrick Myers, Project Mgr. & Scott LaRue, GIS/Courthouse Maintenance. Cerwinske moved/Brunkhorst second to approve Phase I Change Order PCI0012 Retaining Wall. Pingel presented an estimated cost for redesign of Phase II. Daniels gave an overview of a new timeline if Phase II is re-bid. Board considered bids received and design revision options vs. re-design and re-bidding Phase II. Cerwinske moved/Brunkhorst second to reject bids received for Phase II of the Bremer County Courthouse Addition & Renovation project. Mira Schmitt-Cash, Waverly Newspapers, Darius P. Robinson, Co. Attorney, present.

Cerwinske moved/Brunkhorst second to adjourn at 11:00 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the July, 2025 meeting of the Bremer County Board of Supervisors.

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Dewey Hildebrandt, Chairman

Attest: \_\_\_\_\_  
Shelley Wolf, Auditor